

MEMBERSHIP 2024/25





Introduction from the TAF Chair



Richard Smith

TAF Chair & Managing Director of the RHA

chair@taforum.org

- "As the Chair of the Trade Association Forum, my mission is to help TAF continue to grow and develop its offer for members and ensure myself and other members of the board are supporting members to build professional networks, discuss common challenges and promote best practice.
- I hope you join the TAF community, and look forward to potentially meeting you over the coming year and working with you to ensure that TAF continues to provide the best possible support to our members, and can act as a champion for our sector."

About T/F

TAF is the UK's 'association of associations', a community of 180 trade associations encouraging the development and sharing of best practice among UK trade associations and promoting the role of effective trade associations to government, industry and the wider public.

We focus specifically on trade associations, not on the broader membership community, and that focus helps define everything we do. Our 180 association members in turn represent close to 190,000 UK businesses, making TAF one of the largest representative bodies in the country.

Whether helping associations share best practice, or helping our members help their members transition to net zero, TAF is at the heart of the UK association community and working every day to help support our sector. Thank you for being part of our community!



The TAF Board

The Trade Association Forum Board is elected Annually by members at the AGM. TAF is proud to be managed by trade associations for trade associations



Tim Doggett, TAF Treasurer, CEO, Chemical Business Association



Richard Smith, TAF Chair, Managing Director, Road Haulage Association



Ellen Daniels, Chief Executive. British Compressed Gases Association



Sam Long, Chief Executive Officer, Decom Mission



Julia Garvey, Vice-Chair. Director General, British Educational Suppliers Association



Ben Massey, CEO, National Association of Jewellers



Donna Rickaby, Senior Membership Manager, PAGB, the Healthcare Association



Keith Aldis, Chief Executive Officer, Brick Development Association





Lee Newman, Department for Business and Trade

The TAF Team

The TAF secretariat is provided by the consultancy Inflect.





Emily Wallace CEO

Leads the association, dayto-day alongside the board.

Harry Shackleton Commercial Director

Leads on events, partnerships and strategy.

ceo@taforum.org

ceo@taforum.org





Aoife Doherty Secretariat

Assists with website management, general requests from Members and events.

secretariat@taforum.org

What TAF does

TAF is run by associations, for associations, with a focus on helping our members deliver more for their members. We support our members by providing:



Community

We help members connect with each other to network, learn and share, via regular in-person events, an online community and special interest groups.



Insights

We provide access to resources, industry benchmarking, events and guidance to help our members improve, address common challenges and respond to the changing external environment.





Services

We provide access to services and deals via a range of partners to help our members save money and deliver more for their members.

Joining the TAF Community

Like all associations, we are dependent on the involvement and support of our members, so please do get involved! There are plenty of ways to take part in our community:



EVENTS AND NETWORKING

We run free events for members throughout the year and offer preferential pricing to paid-for events



ONLINE COMMUNITY

Mobile app and web forums to build your network, ask questions to your peers and crowdsource information from the UK's only network of trade association professionals



SPECIAL INTEREST GROUPS

Mobile app and web forums to build your network, ask questions to vour peers and crowdsource information from the UK's only network of trade association professionals





We facilitate member-tomember relationships to help solve common challenges by pairing people with experience to hep those approaching something for the first time.

TAF Online

Whilst a lot of our community offer revolves around our face to face and online events, there's also a lot you can do online via our website and on our online community.



TAF Website

The TAF website has a member only section where you can access member-only content, videos of past webinars, our resource library and access all of your member benefits. Once logged in you will also be able to join our online community and book in a call with the TAF team whenever suits.

| Ī | 8 |
|---|---|
| | |

Association Directory

Our trade association directory is the go-to place to find out about associations in the UK and used by Government, the media and the public to find out more about the association sector.



Online Community

- Our online community is a closed forum where members can communicate. coordinate and explore ways of working with one another. Looking for a supplier recommendation? Got a question about member marketing or governance? This is the
 - place for you!



Create your account

You can register for your individual TAF account through the TAF website using the following link:

Create my account

Events

Events have always been a core part of the TAF offer - we run a huge number of in-person and online events each year, from webinars to networking and much more! Alongside our regular events programme we also run two setpiece events each year - our annual conference and the UK Trade Associations Awards.

Trade Association Awards - February

The awards are one of the highlights of the calendar and an opportunity to recognise the incredible work that goes on in the UK association sector. Find out more here - <u>https://tafawards.org</u>

Best Practice Exchange Conference - Autumn

Our annual conference is a chance for associations to come together and learn from each other, alongside expert speakers and suppliers to the sector -<u>https://www.taforum.org/bpex-2023/</u>

TAF Awards - February 2024



Best Practice Exchange - June 2023



Special Interest Groups

TAF membership is access to all employees of a member association, and we welcome people from all levels to join our community. We are also developing our Special Interest Groups to bring together specific specialisms within our community to foster relationships, learning opportunities and career development. The Groups are member-led and meet regularly with support from the TAF Secretariat.

We launched our first SIG, PUBCOM, in 2023 focused on public affairs and communications and the group has met regularly and brought in a range of high profile speakers. Plans for 2024/25 include launching new SIGs around member engagement/marketing and events.

TAF PUBCOM

Our special interest group bringing together public affairs and comms people from associations, find out more here - <u>https://www.taforum.org/news/taf-</u> <u>communications-forum-sign-up/</u>





Championing associations

Part of our role for the association community is to shout about the importance of associations to Government, the media, the general public and just about anyone else who will listen! We do this via our on-going relationship with the UK's Department of Business and Trade and by facilitating relationships between members and key stakeholders.

Over the past year this work has included offering opportunities to engage with Government reviews, feeding into the Labour Party's review around business engagement to emphasise the role of associations and more.

We also use our channels and our voice to champion the role of associations more broadly, check out our animation on the value of associations to the UK economy and feel free to download and use!

Watch our animation on the role of TAs!





TAF Insights

Helping associations learn and develop is one of our key missions, and we do this through a variety of means



RESOURCE **LIBRARY**

Access to resources and free events on best practice for TAs, as well as a memberonly resource library



BENCHMARKING

Access to sector benchmarking research to help inform approach to how to manage your association (salaries/benefits etc.)



EDUCATION LANDSCAPE

A Guide for Employers designed to support members and associations in navigating the education and skills landscape







TRAINING

We run regular training courses for associations and partner with other training providers as well to offer members with access to first class training to help them develop their skills and careers.

Member-only content

Our member-only resource library has guidance and resources on a huge range of subjects to help you run your association, developed by leading figures from the sector. Examples of the type of material available includes:

| Governance | Establishing a new trade association | Legal Hub | 00 A | (|
|------------|---|------------|-------------|---|
| | What should be in your memoranda and articles of association? | | ᅇ Ir | n |
| | TA Governance Part 1 – General Management | | 00 E | 3 |
| | TA Governance Part 2 – Chair and Chief Executive | | | |
| | Code of Best Practice on Governance and Committees | | | |
| | Example Board Application Form | | | |
| | Governing Body Induction Packs – What to Include | Membership | () | / |
| | Helping a new chair be effective | | 00 N | e |
| | To incorporate or not to incorporate? | | | 1 |
| | Companies act and constitutions | | О Т | Δ |
| | Competition Law and Trade Associations | | | |
| | Trade Associations and Primary Authorities | | | |
| | Writing a modern slavery statement - a guide | | | |





| ccess to the Legal Hub |
|-----------------------------------|
| nstructions on how to use the Hub |
| |
| enefits of the Legal Hub |

| Vhat to include in a welcome pack |
|---------------------------------------|
| lew member induction process |
| 1embership engagement toolkit |
| AF Terms and Conditions of Membership |

TAF Services

The TAF secretariat is provided by the consultancy Inflect.







EXCLUSIVE DEALS & OFFERS

Access to exclusive offers and services at a discounted rate or completely free as part of your membership

JOBS BOARD

Post your vacancies on the TAF jobs board for free and have them promoted across our social channels

LEGAL HUB

The TAF legal hub allows members to generate legal documents, e-sign documents and much more - all free with your membership!





APPROVED SUPPLIERS

Preferential deals with leading suppliers to associations, helping you deliver great services to your members at the best possible prices

TAF Services: LEGAL HUB

FEATURES

Document Automation

We offer a document automation solution, enabling anyone to generate perfect legal documents.

Governance, Compliance & Storage

For anyone using the Legal Portal, we offer cloud based secure storage of all legal documents, as well as full control of who to share the documents with and their document rights. Structure and compliance in one place.

Digital Signature

Legal Portal users can make use of unlimited digital signatures, thereby making other paid subscriptions to other electronic signature providers obsolete.

Additional legal services

Legal Portal users can benefit from legal assistance within the portal and grant even more value to their peers

BENEFITS FOR MEMBERS

Saving money

Legal services are expensive and obscure to purchase! Getting them from a membership creates huge value for your members.

Digitizing processes

Everyone are looking to digitize processes. For your members, the solution will bring them the entire foundation for digitizing their legal work.

Staying compliant

Staying compliant takes a lot of time! This is a headache especially for small and medium sized companies. The portal will make this a lot easier!

Everything in one platform

Your members might have multiple solutions for digital signature, storage, drafting etc. but we've gathered everything in one platform for them!







TAF Jobs Board

The TAF Jobs Board is the place for trade association jobs in the UK!

We have partnered with leading jobs tech provider Workable to help TAF members find the best candidates for their roles.

TAF members can post jobs for free and we will promote them on our social channels.

Find a job at a UK Trade Association

Search for opportunities and land your next job!

| Q Search by job title or keyword | |
|----------------------------------|---------------|
| City or country Remo | ote jobs only |
| Search jobs | |



Chief Executive, Construction Plant-hire Association (CPA)



at Construction Plant Hire Association + London, England, United Kingdom + Full time

Posted today

Chief Executive Officer



at Online Dating & Discovery Association · Remote · London, England, United Kingdom · Full time

Posted 2 days ago



Chief Executive

at Membership Bespoke · Remote · London, England, United Kingdom · Full time

Posted 3 days ago



Membership Relationship Manager

at Membership Bespoke · London, England, United Kingdom · Full time

Posted about 1 month ago

Deals and discounts

As part of your membership, you get access to a range of deals from leading suppliers to the UK trade associations in the UK ranging from money off commonly-procured services to free consultations and more.

Best of all, we have negotiated with all of our partners that these offers can be extended into TAF members' own member offer so if you would like to add one of our partners to your suite, just ask and we can set it up.

Current Offers



Save 20+% on new tech from Dell





15% off recruitment fees with the membership specialist recruitment firm, Membership Bespoke.



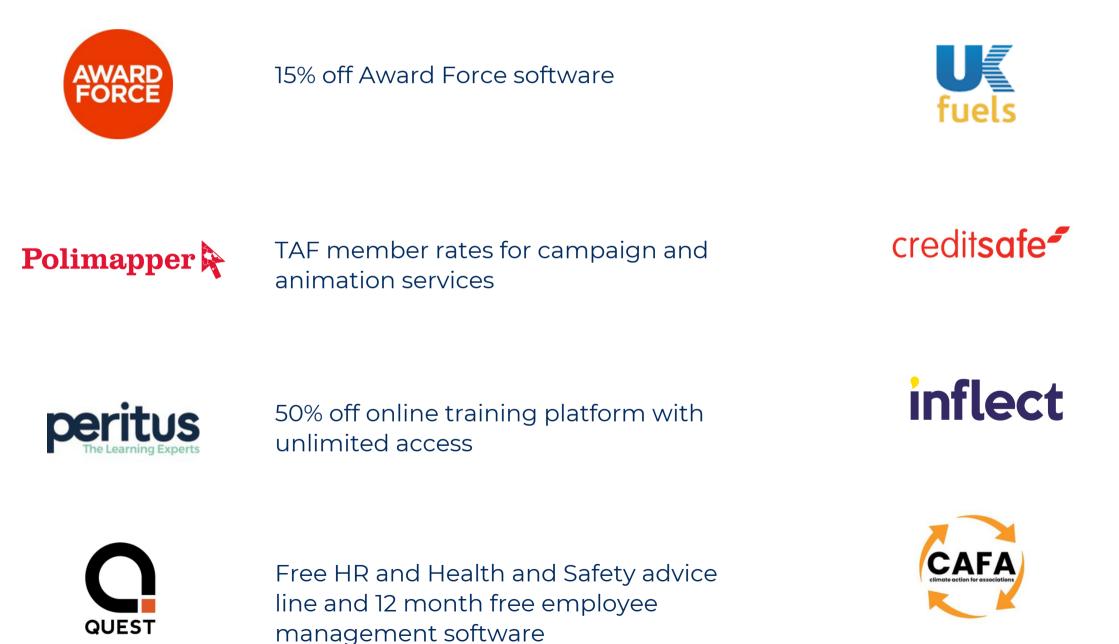


25% off media and political monitoring

Free consultations with leading membership legal firm and TAF member rates.

Offers continued...

As part of your membership, you get access to a range of deals from leading brands who supply to trade associations in the UK such as:





Savings on fuel and EV charging with fuel card scheme

75%+ discount on credit checking platform

Free communications strategy review from leading association public affairs and communications consultancy

TAF member package to assess the Net Zero impact of your association

Staying in contact

Keep in touch with what TAF has been up for for the previous month by reading our monthly newsletter. We aim to send this out on the final day of the month, every month and will include information about previous and upcoming events.

You can also follow us on Twitter and LinkedIn, and be sure to sign up for our monthly newsletter:



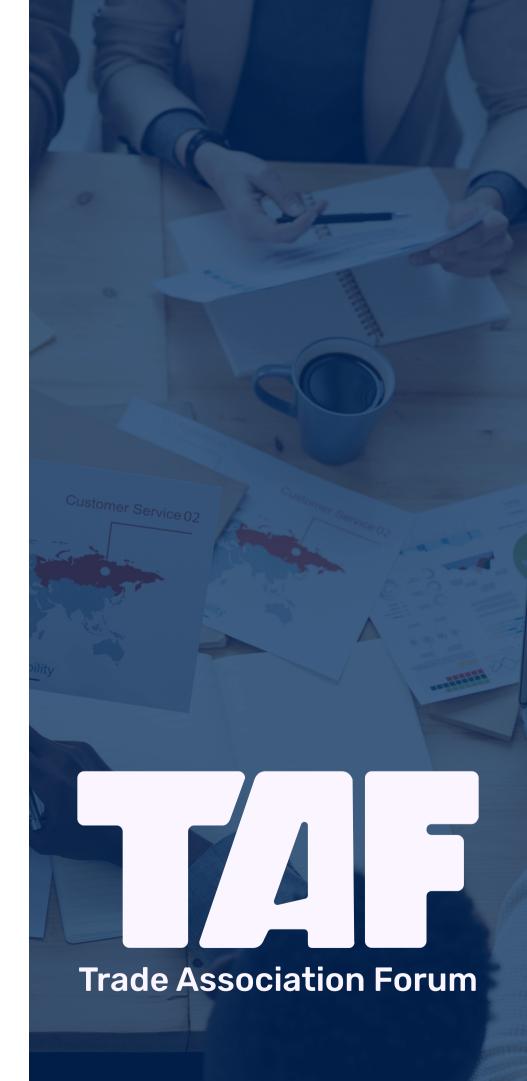
https://www.linkedin.com/company/trade-association-forum-limited/



https://twitter.com/TAForum



https://www.taforum.org/newsletter-signup/



Fees and how to join

TAF member subscriptions are based on the number of (full time equivalent) staff working for the organisation as shown in the table below.

We run a lean operation and are focused on delivering real value to our members – we are confident that any sized association will receive value significantly in excess of our membership fees.

Our subscription year runs from 1st April to 31st March, if you sign up during the year we will pro-rata your subscription fee until the next renewal point.

| Small | Medium | Large |
|---|---|--------------------------------------|
| 0 - 9 staff | 10 - 19 staff | 20 - 49 sta |
| £695 | £ 1,195 | f |
| per annum (ex VAT) | per annum (ex VAT) | per annum (ex |
| Access to all TAF benefits for | Access to all TAF benefits for | Access to all TAF |
| all of your association employees | all of your association employees | all of your association |







Trade Association Forum

For more information, get in touch:

www.taforum.org

ceo@taforum.org / secretariat@taforum.org



